



CASE STUDY

How Transcepta automates
a major public university's
AP process to increase
savings and shorten the
payment cycle

The University needed a platform to automate their AP processes, minimize invoice exceptions, and facilitate **100% straight through invoice processing.**

About the Company

Transcepta's client is creating a diverse global society by educating, by generating and disseminating knowledge and creative works, and by engaging in public service. Their goal is to prepare the next generation of global leaders to channel their passions into driving innovation, fueling economic growth, and making the world a better place. Recognized as one of the top 15 research universities worldwide, The University fosters a culture of collaboration and sparks discoveries that advance society and drive economic impact. Everything The University does is dedicated to ensuring students have the opportunity to become change-makers, equipped with the multidisciplinary tools needed to accelerate answers to our world's most pressing issues.

By the numbers:

317,000

Processes over 317,000 invoices annually

36,000

Undergrad and graduate students

10th Best

Ranked 10th best public university in the nation

The Challenge

The University's Accounts Payable team was expending a huge amount of time and resources manually processing the roughly 27,000 invoices they receive each month from their thousands of suppliers. Only a handful of their suppliers were connected electronically, meaning that the vast majority of invoices arrived by mail. When invoices arrived in the mail room they were bagged and delivered to the AP department twice a day, morning and afternoon, where they were opened, sorted, scanned, and indexed into the central invoice retention platform. This process required extra staff in the mail room, in addition to two dedicated FTEs and two student interns. Once the invoices were indexed, a third FTE manually processed every single invoice, resolving exceptions via lengthy email chains, and manually routing to get proper approvals. The biggest issue with this system, aside from the huge time and resource investment, was speed of payment. It took so long for The University to process incoming invoices that they were unable to pay their suppliers on time.

// *We were unable to meet our suppliers payment terms because it took so long to manually process paper invoices. Most of our suppliers require payment within 10 days but it was taking our team an average of 30 days to remit payment.*

AP Administrator

Because the team could not meet their supplier payment terms, they were unable to pay by virtual card, causing them to lose out on valuable rewards that helped to reduce costs and offset the massive resource expenditure required to process invoices. The University needed a platform to automate their AP processes, minimize invoice exceptions, and facilitate 100% straight-through invoice processing. The platform also needed to be flexible enough to accommodate future ERP migrations without disrupting the supply chain.



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Transcepta enabled our team to reduce the resources required to process invoices by 90%. Before, our team manually processed every single invoice, which required three full time employees and two student interns. Now, because the majority of our invoices are processed automatically, we only need one part-time person to keep up with the remaining manual work."

AP Administrator

The Solution

After a comprehensive vendor search, The University selected Transcepta to help them streamline and transform their P2P process with accounts payable automation. One of the primary reasons for the selection was Transcepta's demonstrated ability to onboard and enable suppliers, and their designation as **the only P2P platform with an Oracle Validated Integration**. Because The University was struggling with manual invoice processing, the Transcepta team immediately began work connecting their suppliers to the Transcepta Supplier Network, which facilitates the instant electronic transfer of data between supplier and business. Transcepta leveraged their proprietary supplier onboarding process, which quickly enables any supplier, regardless of size or sophistication, to be connected in minutes, avoiding a project that would have taken the AP team months or years to complete internally.

The platform's inherent flexibility enabled suppliers to connect in any format including EDI, XML, and PDF. Suppliers still using paper invoices were able to take advantage of Transcepta's Virtual Printer, which enables any supplier with a system that can print, to send invoices in a truly digital format without the use of OCR imaging.

Transcepta is the only solution that converts PDF invoices to XML or other data formats without OCR

Once all of their suppliers were connected to Transcepta, The University was able to completely transform their internal processes. Now the vast majority of incoming invoices are processed straight-through, with no manual effort from the team. The rest enter a workflow that automates exception handling and routing for the proper approval. The team is now also able to issue payment to their suppliers within 24 hours of receiving an invoice, down from over 30 days when they were processing invoices manually.

Furthermore, Transcepta enabled The University to reduce the resources required to process invoices by 90%. Manually processing the thousands of invoices that poured into the AP department everyday required 3 full time employees and 2 student interns, but now all the work is done by one part time employee. The other employees were reassigned to a newly created team called iHelp which assists with questions and inquiries for the whole department. With the extra employee capital The University was also able to audit their compliance and payment processes to address inefficiencies and identify strategies to reduce \$700,000 in outstanding credit memos.

The Move to Oracle Cloud

The University is in the process of transitioning their existing ERP to Oracle Cloud which, under normal circumstances, would create a huge headache for the AP team. A traditional AP solution would require technical resources to remap each individual supplier connection to the new AP system. However because all of The University's suppliers connect directly to the Transcepta Supplier Network, they can leverage Transcepta's Oracle Validated Integration to simply point from their existing ERP to Oracle Cloud, removing the headache of reconnecting each supplier and ensuring a disruption-free transition.

ORACLE

**Transcepta is the only
P2P platform with
an Oracle Validated
Integration**

The Results

Seamless transition to Oracle Cloud

Transcepta's Oracle Validated Integration is helping The University seamlessly transition their ERP to Oracle Cloud.

Hassle-free supplier connection & onboarding

Transcepta connected and onboarded all of The University's suppliers enabling instant electronic communication and seamless invoice processing.

97% reduction in outstanding credit memos

By redistributing their internal resources, The University was able to reduce outstanding credit memos by 97%.

90% reduction in required resources

Transcepta helped reduce the resources required to process invoices by 90%.

60% of invoices straight-through processed

Over 60% of invoices are now processed straight-through, with no manual effort required. The team expects this number to increase after they move to phase 2 of the project.

24 hour supplier payment turnaround

The University reduced the amount of time it takes to pay their suppliers from 30 days to less than 24 hours, enabling them to pay by virtual card and reduce costs.

Automate and streamline accounts payable

Transcepta is an intelligent procure-to-pay platform that enables Accounts Payable and Procurement teams to achieve 100% straight-through invoice processing across their supply chains, without scanning or OCR Imaging. Using artificial intelligence, the platform eliminates invoice exceptions, surfaces potential supply chain disruptions, and transforms the way that enterprise organizations manage and collaborate with suppliers. Since 2005, the world's most respected companies have partnered with Transcepta for eProcurement and accounts payable automation to make informed, data-driven decisions, and drive increased profits.

Visit transcepta.com/demo to request a platform demo